



COCONINO COUNTY ARIZONA

COMMUNITY DEVELOPMENT

William L. Towler, AICP
Director

Procedures for Road Name Changes in Subdivisions Located within Coconino County

Property owners that wish to name an existing or new roadway easement or change an existing street name located within a platted subdivision in unincorporated Coconino County must comply with the following procedures.

1. *Approval by the Coconino County Board of Supervisors is required for any new or changed road name within platted subdivisions.*
2. Petitions signed by *one hundred percent (100%)* of the property owners with access on the street to be named must be presented to the Coconino County Community Development Department. Petitions should be in the form of the attached petition and must contain the names, addresses, assessor's parcel numbers and signatures of the petitioners.
3. If the easement to be named is located within a fire district boundary, the fire district must be contacted about the request for naming. Documentation from the fire district is required which indicates that the proposed road name does not conflict or duplicate other street names and is appropriate.
4. If the easement to be named is located within a postal service delivery area, the relevant post office must be contacted for their approval of the proposed name. The post office will determine if there is any conflict or duplication of the proposed name with other streets in the delivery area and that the name is appropriate.
5. The request for road naming will be presented to the Coconino County Board of Supervisors for consideration once all the required documentation is received.
6. Once approval is given by the Board of Supervisors, the county Highway Department will provide street signs at the intersections of the roadway if it is located within a county maintained subdivision. If the roadway is located in a privately maintained subdivision, the property owners are required to erect street signs at the intersections of the roadway. These signs should be consistent with the existing signs in place in the subdivision.
7. Physical addresses are assigned by the Community Development Department. Contact the office at 226-2700 to request an address for individual parcels.
8. If you have further questions regarding the naming of streets, contact the Community Development Department at 226-2700.